

MYOB Advanced

Release Notes

2017.1.6

myob

Contents

Introduction	1
What's New in this Release?	1
Installing this Release	1
New Features	2
Remittance Updates	2
Security Notification Emails	4
Change of Employee Email Address	4
Change of Supplier Payment Details	4
Updates to Extra Pay Taxation	4
Snapshot Warnings	6
Resolved Issues	7
Known Issues	8

Introduction

Welcome to the 2017.1.6 release of MYOB Advanced.

What's New in this Release?

The 2017.1.6 release features enhancements to several areas on the MYOB Advanced system, including remittance advice, security email notifications and the treatment of extra pays in the Payroll module. This release also includes fixes to issues identified in previous versions.

Installing this Release

The 2017.1.6 release is automatically deployed to all production accounts.

Note: An updated licence is required to enable configuration options for the new features. While accounts in our managed environment will have their licences updated automatically, a local installation must be updated manually by navigating to the Licence Maintenance (SM.20.15.10) form and clicking the **Update Licence** button.

New Features

Remittance Updates

MYOB Advanced now allows you to send remittance advice to employees in the same way as you can for suppliers. New settings are available on the Employee Classes form (EP.20.20.00) to set defaults for how remittance advice should be sent to employees:

The screenshot shows the 'Employee Classes' form in MYOB Advanced. The form is titled 'Melbourne Employee Classes' and has a star icon. The 'General Settings' tab is selected. The form contains various fields for configuring employee classes, including Class ID, Description, Terms, Payment Method, Cash Account, AP Account, AP Subaccount, Cash Discount Account (set to '600670 - Discount Given'), Cash Discount Subaccount (set to '000-00 - Default'), Prepayment Account, Prepayment Subaccount, Expense Account, Expense Subaccount, Sales Account, Sales Subaccount, Currency ID, Curr. Rate Type, Calendar, Tax Zone ID, Regular Hours Validity (set to 'Validate'), and Default Date in Time (set to 'Next Work Day'). At the bottom of the form, the 'Default Print and Email Settings' section is highlighted with a red box. This section contains two checkboxes: 'Send Remittances by Email' and 'Print Remittances', both of which are currently unchecked.

These settings determine the defaults for new settings on the Financial Settings tab of the Employees form (EP.20.30.00):

New remittance settings have been added to the Batch Payments form (AP.30.50.00), which default to the settings selected for each supplier or employee on the Employees form:

Type	Reference Nbr.	Vendor	Vendor Name	Send Remittances by Email	Print Remittances	Email	Location	Payment Date	Status	Curre
Payme...	000001	CWINTER...	CW Installation Service	<input type="checkbox"/>	<input checked="" type="checkbox"/>		MAIN	20/02/2013	Closed	AUD
Payme...	000002	ELEMCCO...	McGovern Computers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	support@...	MAIN	20/02/2013	Closed	AUD
Payme...	000003	ASARHARD	Asar Hardware Limited	<input checked="" type="checkbox"/>	<input type="checkbox"/>	asar@mail...	MAIN	20/02/2013	Closed	AUD
Payme...	000004	ARKTAK	Arktak Networks	<input type="checkbox"/>	<input checked="" type="checkbox"/>		MAIN	20/02/2013	Closed	AUD
Payme...	000005	GHUPPM...	Gupp & Hrumman C...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	ghrum@g...	MAIN	20/02/2013	Closed	AUD
Payme...	000006	MIDCITY	Midcity Utilities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	sales@mid...	MAIN	20/02/2013	Closed	AUD
Payme...	000007	OFFICESYST	Office Systems Install...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	mail@offic...	MAIN	20/02/2013	Closed	AUD

These remittance settings are saved for each batch. When remittance advice is sent for a batch from the Print/Email Remittance Advice form (MB.AP.50.53), the settings for each supplier/employee are observed.

Security Notification Emails

This release adds new notification emails for when certain records' details are changed. These emails are sent automatically to inform employees and/or security administrators of the change, to guard against system tampering.

Note: New notification templates for the notification emails have been added on the Automation Notifications form (SM.20.50.40)—you can customise the contents of the emails as necessary.

Change of Employee Email Address

The system now sends security emails to notify employees when their email address is changed on the Employees form (EP.20.30.00). Notification emails are sent to the employees' old and new email addresses, to ensure that they are aware of the change.

Change of Supplier Payment Details

The system now sends security emails to the Security Contact Email address specified on the Security Preferences form (SM.20.10.60) when a supplier's payment settings are altered on the Supplier Locations form (AP.30.30.10). (This form is available when the "Business Account Locations" feature is enabled.)

Updates to Extra Pay Taxation

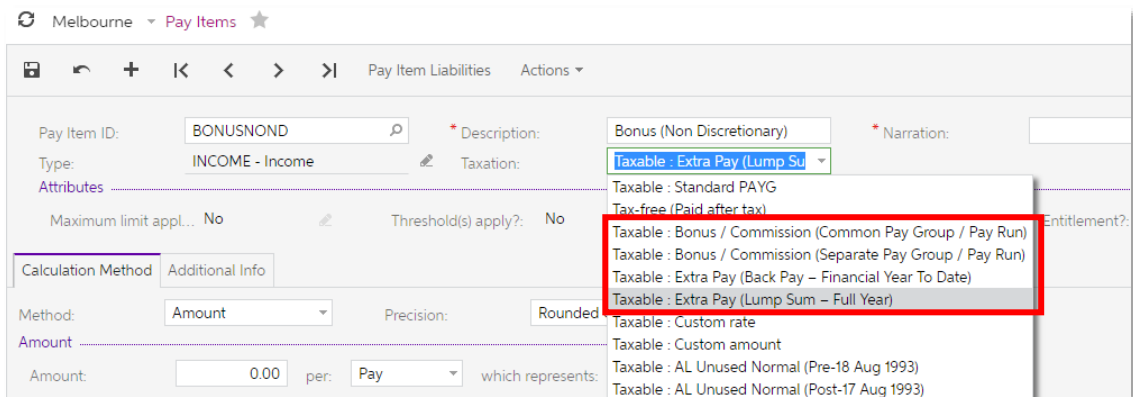
Australia only

This release contains updates to the way the Payroll module calculates PAYG withholding on extra pays. The system now handles the scenario where extra pays are paid in a separate pay group/pay run from employees' regular income (previously, this could cause the employee to be undertaxed). These changes mean it is now possible to set up regular extra pays in employees' Standard Pays, where previously extra pays needed to be added to the Current Pay manually.

When setting up pay items on the Pay Items form (MP.PP.22.10), new options are available in the **Taxation** dropdown:

- **Taxable: Bonus / Commission (Common Pay Group / Pay Run)** - use this option when the extra pay is a regular payment (e.g. a bonus or commission) and is in the same pay run as normal earnings. This option was previously named "Taxable: Extra Pay (Lump Sum)".
- **Taxable: Bonus / Commission (Separate Pay Group / Pay Run)** - use this option when the extra payment is a regular payment (e.g. a bonus or commission) but is in a different pay run than the normal earnings. This is a new option.
- **Taxable: Extra Pay (Back Pay – Financial Year To Date)** – use this option when the extra pay is a one-off payment that is directly related to a specific period e.g. back-payment of a pay rise. This option was previously named "Taxable: Extra Pay (Back Pay)".

- **Taxable: Extra Pay (Lump Sum – Full Year)** – use this option for a one-off payment that is not directly related to a specific period e.g. a sign-on bonus for entering a workplace agreement. This is a new option.

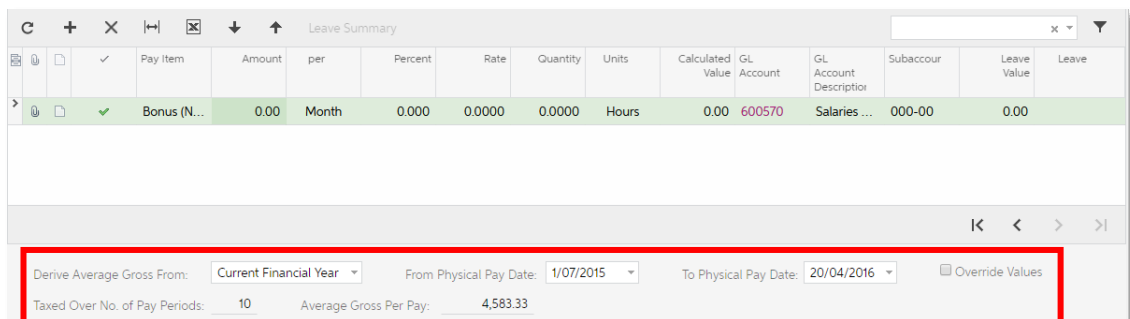


The taxation option determines the duration that the system will look at to determine the average gross earnings and the duration (number of periods) that tax on the extra pay will be apportioned across:

Taxation option	Average gross earnings	No. of periods taxed over
Taxable: Bonus / Commission (Common Pay Group / Pay Run)	Current pay	Full year
Taxable: Bonus / Commission (Separate Pay Group / Pay Run)	Current pay period	Current pay period
Taxable: Extra Pay (Back Pay – Financial Year To Date)	Current FY to date	Current FY to date*
Taxable: Extra Pay (Lump Sum – Full Year)	Full year/12 months	Full year/12 months

*this is the default, but a custom date range can be entered

To pay an extra pay to an employee, add the relevant pay item to their Standard Pay (for regular payments) or Current Pay (for one-off payments). When the pay item is selected on the Employee's Current Pay form (MP.PP.31.30), the calculated average gross earnings and the number of periods taxed over are displayed in the footer:



The selection in the **Derive Average Gross From** dropdown determines the period that the system will use when calculating the average gross earnings, as specified by the pay item's taxation option (see above). You can change the **Derive Average Gross From** selection, which updates the other values in the footer.

For regular extra payments (e.g. bonuses or commissions), the standard configurations should allow a “set and forget” approach, i.e. the taxation options should not require changing in the Current Pay. In other cases, it may be necessary to edit or override the values in the Current Pay—you can do this in several ways:

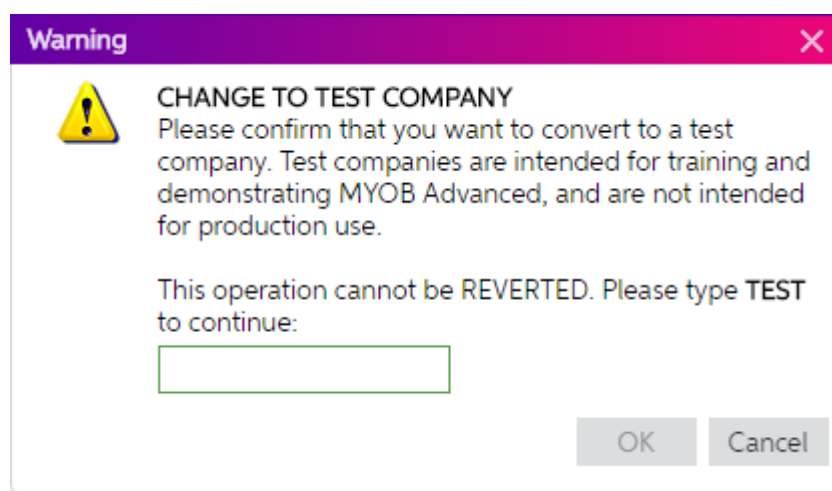
- You can override the **Average Gross Per Pay** and **Taxed Over No. of Pay Periods** values directly by checking the **Override Values** box and entering new values. This clears the **From Physical Pay Date** and **To Physical Pay Date** fields and makes them read-only, as they are not needed if you are entering values manually.
- When the “Current Financial Year” option is selected from the **Derive Average Gross From** dropdown, the **From Physical Pay Date** and **To Physical Pay Date** fields can be edited. Whatever date range you enter will be used to find physical pay dates that fall within the date range; the tax calculation will normalise for the pay period length of the pay run that the extra pay appears in, e.g. if the extra pay is in a monthly pay run and the period being taxed over is a year, the number of pay periods will be 12; if the extra pay is in a six-monthly pay run, the number of pay periods will be 2. The **Average Gross Per Pay** will be updated accordingly.

Note: When the From and To dates are overridden, the system will find pays that fall all or mostly within the selected date range. If less than half of a pay is within the date range, it will be excluded.

For more information on how to set up and use pay items for extra pays, see the “Extra Pay Taxation” white paper on the [MYOB Advanced Education Centre](#).

Snapshot Warnings

This release updates the warning messages displayed on the Companies form (SM.20.35.20) when a user clicks the **Restore Snapshot** or **Change to Test Company** button. The new warnings make it clearer that the operation cannot be undone, and require the user to type a word before they can click **OK**.



Note: The word is case sensitive, i.e. in the case above, the user must type “TEST”, not “test”.

Resolved Issues

The following table details the issues that are addressed by this release.

Problem ID	Description
Finance	
143345648859 143298748711	In some cases, the system could fail to include employees in the AP Remittance Advice print/email process. This has been resolved.
System and Platform	
144853653537 144406572141	Automation schedules set up for the Print/Email AP Remittance Advice form (MB.AP.50.53) did not run. This has been resolved.
Payroll	
146508092151 146508092164	The error message "Argument string cannot be null. Parameter name: str" could occur when trying to export a batch payment. This has been resolved.
-	The error message "Error: 'Entitlement' cannot be found in the system." could occur when trying to complete a pay. This has been resolved.

Known Issues

The following known issues and breaking changes have been identified in this release.

Partner users visible on some forms

User accounts with the licence type MYOB_Partner and the Admin account used exclusively by MYOB are hidden from all other users; they do not appear on user selection lists. However, these user accounts will appear in selection lists on the following forms:

- Event > Attendees (CR.30.60.30)
- Role List (SM.65.10.00)