

Wages

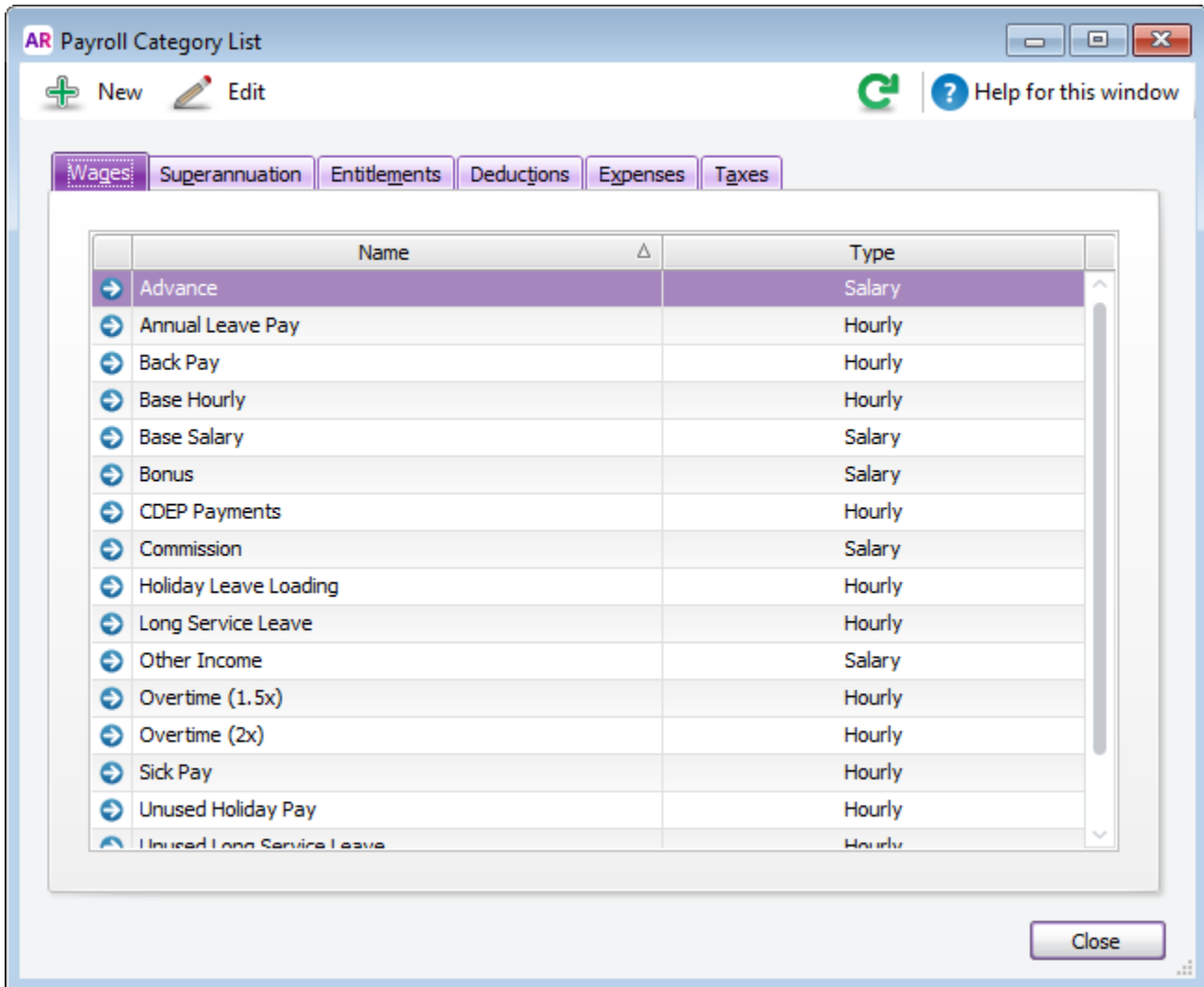
AccountRight Plus and Premier, Australia only

Wages are the amounts paid to your employees, such as normal earnings, allowances, overtime (penalty rates), and bonuses. In AccountRight, each type of wage payment is handled using a wage category.

Other payments, like annual and personal leave are also paid using wage categories, but leave balances are tracked using entitlement categories.

Before you can pay wages, you need to assign the applicable wage categories to your employees, or set up new wage categories for them.

Here are some of the default wage categories in AccountRight, accessible via the Payroll command centre > Payroll Categories > Wages tab.



To assign an existing wage category to an employee

To set up a new wage category

To prevent superannuation calculating on a wage category

To prevent leave accruing on a wage category

To add a wage category to an employee during a pay run

To delete a wage category

Using Single Touch Payroll?

Don't forget to select the **ATO Reporting Category** for each wage category. If unsure, check with your accounting advisor or the ATO.

Learn more about assigning ATO reporting categories for Single Touch Payroll reporting.

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